

## INTERNAL PROMOTION CALL

### The Institute

The **Santa Creu i Sant Pau Hospital Research Institute Foundation** is a scientific foundation which mission is to improve health and quality of life of the population, through the production and dissemination of scientific knowledge, training of researchers to an international standard, and promoting health innovation and the incorporation of medical advances in clinical practice and healthcare policies. Created in 1992, the institute was attached to the Autonomous University of Barcelona (UAB) in 2003, and since 2011 it is part of the Government of Catalonia's CERCA Programme.

For the Foundation, it's a priority to ensure that the recruitment of the most suitable candidate to cover a job is carried out through an open selection process, transparent and merit-based (OTM-R). Following these guidelines will promote the mobility of staff, the exchange of knowledge and, ultimately, the increase in the quality of teaching and research. Faithful to the commitment to the human resources strategy of the European Union, our institution's personnel selection and recruitment procedures are governed by a set of basic principles that guarantee everyone equal access to a work placement. Therefore, the constitutional principles of equality, merit and capacity are followed, respecting in any case the national and international regulations in force in this area, specifically the European Charter of the Investigator and the Code of Conduct for the recruitment of Researchers (C&C). The principles of C & C are applicable for the recruitment of any staff of the institution, regardless of their professional category.

The **Santa Creu i Sant Pau Hospital Research Institute Foundation** needs to incorporate at the **Confocal Microscopy Platform**:

### **T5 - Senior Technician – Area's Responsible**

#### **About the Unit / Group:**

The Confocal Microscopy platform is a core facility focused on biomedical research. The main function is to advise on the experimental design, choose the equipment that best suits the needs and train the user in it, acquire, quantify, and analyse images.

The Confocal Microscopy platform is certified by the ISO 9001:2015.

## Essential requirements

- Minimum qualification required: Higher Education (University Degree)
- Extensive expertise in the area to be managed
- Oral and written knowledge of the two official languages of Catalonia
- Advanced level of English
- Advanced knowledge of office tools (excel, word, power point, etc).

## Skills will be valued

- Knowledge of ISO 9001:2015
- Leadership
- Decisive and organizational capacity
- PhD degree
- Knowledge of cell cultures, phytopathogenic and proteomics.

## Functions

- Perform maintenance and calibrations of the microscopy platform equipment
- Train new users for the use of self-service equipment.
- Keep the use and maintenance records up to date according to ISO 9001:2015 standards.
- Replenish the platform's consumable.
- Help users with technical questions or problems with the microscopes.
- Process samples by the cell separator under the supervision of the person responsible for them.
- Control and economic follow-up of the platform, assessing and monitoring its annual budget
- Elaborate the PNTs and records of the Platform / Service, necessary for a correct provision and traceability of the service
- Supervise the performance of the service.
- Manage non-conformities and incidents of the service
- Prepare, together with the Economic Management and the person in charge of the Scientific-Technical Services Platforms, the fees for the services
- To request the registration and cancellation of users' physical access to the service.
- Evaluate equipment acquisition needs and, if necessary, submit them to the Scientific-Technical Services Platforms Manager.

- Notify the Administrative Management Unit of the end of the service for invoicing/charging (if applicable).
- Development and validation of new techniques, when applicable.
- Monitoring compliance with ISO 9001:2015 in the Service.
- Set up and monitor the Annual Maintenance Plan for the equipment.
- Organise the work of the platform staff

## Offered

- Indefinite contract, attached to the Confocal Microscopy platform
- Annual workday of 1.627,50 hours (37,5 hours/week)
- Remuneration according collective agreement
- Research Group: Platforms (Confocal Microscopy)

## Documentation and deadline for submission

Interested parties should preferably deliver the documentation (1) in PDF, by e-mail to the Management of the Santa Creu i Sant Pau Hospital Research Institute Foundation, address [ir\\_seleccio@santpau.cat](mailto:ir_seleccio@santpau.cat) , indicating the reference **2023/027**:

### (1) Application letter and updated Curriculum Vitae

At the request of the Santa Creu i Sant Pau Hospital Research Institute Foundation, the candidates must present the documentation accrediting the merits mentioned in the curriculum vitae.

Applications will be resolved within a maximum period of one month from the end of the deadline for submission of documentation. At the end of this period, without having been notified of an express resolution, the interested parties will be entitled to understand that their applications have been rejected.

Santa Creu i Sant Pau Hospital Research Institute Foundation may declare this call for applications closed if, according to its criteria, the candidates does not meet the conditions that the Institution considers necessary to fill the position.

The interpretation of the requirements and their enforceability to the candidates will be exclusive to the Santa Creu i Sant Pau Hospital Research Institute Foundation.

**The deadline for submitting applications  
will end on January 26th, 2023, at 3:00 p.m.**

**\*\* This promotion is subjected to the payment of the extraordinary contribution by the Health Department. However, the application of the promotion will be retroactive to 1 January 2023, in the case that the mentioned contribution is received after this date.**

*Fundació Institut de Recerca de l'Hospital de la Santa Creu i Sant Pau, sited at C. Sant Quintí, 77-79, 08041, Barcelona, Tel: 93 291 90 50, NIF: G-60136934, as Data Controller and in compliance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) and the Organic Law 3/2018 of 5th of December, on the protection of personal data and the guarantee of digital rights, will treat your data with the sole purpose of developing this call. The legal basis for this treatment is the article 6.1 a, c and f from the GDPR, giving that we will ask for your consent, the treatment is necessary for the application of precontractual measures and its necessary to satisfy the legitimate interests pursued by the Data Controller.*

*The data will be kept during the necessary time to develop the call. Data will be treated solely by that areas and services that are allowed to in accordance with their assigned competences and functions. There will be no data cessions made unless there is a legal obligation to do so. You are entitled to exercise the rights of access, rectification, deletion, opposition, limitation and portability. In case you have any doubts, you can contact the data protection delegate at [dpo\\_ir@santpau.cat](mailto:dpo_ir@santpau.cat). You also have the right to file a complaint to the relevant control authority.*

**PERMANENCE COMMITMENT:** *Selected persons who will hold the summoned or vacant position, will not be able to apply for a new call until 1-year period has expired. In case of part-time job positions, this period will be of 6 months. In both cases, the period will compute from the date of publication of the resolution. The vacant summoned, and the ones that derive from it (intern movements), will be successively covered on the same proceeding among the submitted candidates to each particular call, regardless of whether this entails coverage of places in turns other than the call.*

Barcelona, 16/01/2023



**Human Resources Departament**  
Santa Creu i Sant Pau Hospital Research Institute Foundation