

EXTERNAL CALL

The Fundació Institut de Recerca de l'Hospital de la Santa Creu i Sant Pau needs to incorporate

T1 Laboratory Technician PT ISCIII 20 Technician in Health Documentation

Essential requirements

- Required qualification: CFGS in the field of Health Documentation or equivalent.
- Oral and written knowledge of the two official languages of Catalonia.

Skills will be valued

- Demonstrable experience in processing health documentation (medical records).
- Experience and/or knowledge of coding of samples and clinical data according to SNOMED CT/ ICD-10 classification.
- Experience in medical records management software (e.g. SABE).
- Experience and/or knowledge in Biobanks.

Functions

The candidate will work at the Research Institute node of the Biobanc IIB Santo Pablo, developing the following functions:

- Registration, coding of samples and clinical data according to SNOMED and/or ICD-10 classification, to the Biobanc software.
- Management of samples, data and documentation associated with biological samples in the Biobanc computer application.
- Registration of documentary incidents.

Offered

- Temporary contract (until 31.12.2023) assigned to the Project: "PLATAFORMAS ISCIII. IIB SANT PAU BIOBANK. RESEARCH INSTITUTE OF THE HOSPITAL DE LA SANTA CRUZ Y SAN PABLO". This contract is financed by the Instituto de Salud Carlos III, with file code PT20/00196 and co-financed by the European Regional Development Fund "A way of doing Europe".
- Working day of 1627,50 hours
- Remuneration distributed in 1288,34€, in 12 payments according to "Resolución de la Dirección del Instituto de Salud Carlos III, O.A., M.P., por la que se conceden subvenciones para las Unidades de las Plataformas ISCIII de apoyo a la Y+D+Y en Biomedicina y Ciencias de la Salud de la Acción Estratégica en Salud 2017-2020".
- Grupo Biobanc IIB Santo Pablo (Node IR-*HSCSP)

Documentation and deadline for submission

Interested parties should preferably deliver the documentation (1) in PDF, by e-mail to the Management of the Fundació Institut de Recerca de l'Hospital de la Santa Creu i Sant Pau, address ir_recursohumans@santpau.cat, indicating the reference 2021/093.:

(1) Application letter and updated Curriculum Vitae

At the request of the Fundació Institut de Recerca de l'Hospital de la Santa Creu i Sant Pau, the candidates must present the documentation accrediting the merits mentioned in the curriculum vitae.

Applications will be resolved within a maximum period of one month from the end of the deadline for submission of documentation. At the end of this period, without having been notified of an express resolution, the interested parties will be entitled to understand that their applications have been rejected.

The Fundació Institut de Recerca de l'Hospital de la Santa Creu i Sant Pau may declare this call for applications closed if, according to its criteria, the candidates does not meet the conditions that the Institution considers necessary to fill the position.

The interpretation of the requirements and their enforceability to the candidates will be exclusive to the Fundació Institut de Recerca de l'Hospital de la Santa Creu i Sant Pau.

**The deadline for submitting applications
will end on July 5, 2022, at 3:00 p.m.**

Fundació Institut de Recerca de l'Hospital de la Santa Creu i Sant Pau, sited at C. Sant Quintí, 77-79, 08041, Barcelona, Tel: 93 291 90 50, NIF: G-60136934, as Data Controller and in compliance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) and the Organic Law 3/2018 of 5th of December, on the protection of personal data and the guarantee of digital rights, will treat your data with the sole purpose of developing this call. The legal basis for this treatment is the article 6.1 a, c and f from the GDPR, giving that we will ask for your consent, the treatment is necessary for the application of precontractual measures and its necessary to satisfy the legitimate interests pursued by the Data Controller.

The data will be kept during the necessary time to develop the call. Data will be treated solely by that areas and services that are allowed to in accordance with their assigned competences and functions. There will be no data cessions made unless there is a legal obligation to do so. You are entitled to exercise the rights of access, rectification, deletion, opposition, limitation and portability. In case you have any doubts, you can contact the data protection delegate at dpo_ir@santpau.cat. You also have the right to file a complaint to the relevant control authority.

PERMANENCE COMMITMENT: *Selected persons who will hold the summoned or vacant position, will not be able to apply for a new call until 1-year period has expired. In case of part-time job positions, this period will be of 6 months. In both cases, the period will compute from the date of publication of the resolution. The vacant summoned, and the ones that derive from it (intern movements), will be successively covered on the same proceeding among the submitted candidates to each particular call, regardless of whether this entails coverage of places in turns other than the call.*

Barcelona, 20/06/2022



Human Resources Departament
Fundació Institut de Recerca de l'Hospital de Sant Pau